

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, DECEMBER 18, 2017

Harold Haralson led in Prayer and Pledge of Allegiance.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 18th day of December 2017 in meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Linda Atkins, Secretary

Tammy Belinson, County Clerk/Secretary, was absent.

Others present were: Assistant District Attorney Heather Darby, Susan Burr, Alison Vinson, Earl Cox, Bryan Jenkins, Brenda Hill, Laurie Beth Marshall, Jacob McHughes, Melinda Duke, Susan Reese, Teresa Loving, Linda Stinnett, Tony Terrell, Laura Smith, Sheriff Todd Gibson, Undersheriff Blake Green, Chief of Operations Jose Chavez, Chief of Detention Jacob Wheeler, Joy Hampton, Mike Kimble, and Denise Ellison.

After the reading of the minutes of the regular meeting of **December 11, 2017** and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #COM-1826** – Mold remediation for the Cleveland County Administration Building located at 201 S. Jones, Norman OK.

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders			
	L.G. Construction, Co., Inc.	Sooner Carpet Cleaning	
BID: #COM-1826			
DEPT: COMMISSIONER'S			
DATE OPENED: 12-18-17			
	1	2	
List of Individual Items			Awarded To:
Mold Remediation in the Courthouse located at 201 S. Jones., Norman, OK			Tabled on 12-18-17
Attended Mandatory Pre-Bid Meeting:	Yes	Yes	
Approximate Starting Date:	Jan. 15th, 2018	12/26/2017	
Approximate Ending Date:	60 Days from start date	1/31/2018	
BID TOTAL:	\$6,769.00	\$11,993.53	
Exceptions:	_____	None	
Addendum #1:	Yes	Yes	
Addendum #2:	Yes	Yes	
Addendum #3:	Yes	Yes	
Contact Information:			
Contact Person:	John Smith Jr.	Jim Mitchell	
Title:	Vice President	President	
Address:	5940 Epperly Drive Oklahoma City, OK 73135	704 Research Park Blvd Norman, OK 73069	
Telephone Number:	405-672-9100	405-642-2200	
Fax Number:	405-672-5604	405-329-8971	
NON-COLLUSION AFFIDAVIT:	YES	YES	

2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID #HWY-1828** – Six (6) month Non-Encumbered Contract for bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be January 22, 2018 through July 21, 2018.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY			
BID: #HWY-1828 Bulk Oils, Lubricants & Antifreeze			
Bid Term January 22, 2018 to July 21, 2018			
List of Individual Bidders			
	Jim Johnson Oil Co.	Quality Petroleum Inc.	
BID: #HWY-1828 Bulk Oils, Lubricants & Antifreeze			
DEPT: Commissioner's			
DATE OPENED: 12-18-17			Awarded To:
			Tabled on 12/18/17
Six (6) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners.			
The bid term will be from January 22, 2018 to July 21, 2018			
Contact Person:	John Andrade	Vaughn Brandenburg	
Title:	Sales Manager	Inside Sales Manager	
Address:	PO Box 66 El Reno, OK 73036	10500 W. Reno OKC, OK 73127	
Telephone Number:	405-262-1966	405-272-3200	
Fax Number:	405-262-6368	405-272-3243	
Cell Number:	405-830-2139		
E-Mail:	jandrade@joc.net	insidesalesokc@qualitypetroleuminc.com	
NON-COLLUSION AFFIDAVIT:	YES	YES	

- Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID #COM-1829** – One (1) Year Non-Encumbered Contract to provide Scrap Metal Recycling Services for the Cleveland County Commissioners. The bid term will be from December 28, 2017 through December 27, 2018, with the option to renew up to two (2) years on an annual basis.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY			
	A&B Auto Recycler	Rosenfelt Auction	
BID: #COM-1829			
DEPT: Commissioners			
DATE OPENED: 12-18-17			
List of Individual Items			Awarded To:
One (1) Year Non-Encumbered Contract to provide Scrap Metal Recycling Services for the Cleveland County Commissioners.			Tabled on 12-18-17
The bid term will be from December 28, 2017 through December 27, 2018, the option to renew up to two (2) years on an annual basis.			
Percentage to be paid to the County per Net Tonnage:			
Vendor Pickup Scrap Material from County %:	County 75% A&B 25%	40%	
County delivers to Vendor's location %:	100%	_____	
Location to deliver Scrap Metal:	A&B Auto Recyclers 815 N Main Street Lexington, OK 73051	_____	
Vendor's Exceptions/Statement:	_____	_____	
Contact Information:			
Contact Person:	Ronnie Argo	Mike Rosenfelt	
Title:			
Address:	815 N Main Street Lexington, OK 73051	15714 E Rock Creek Rd Norman, OK 73026	
Telephone Number:	405-760-6833		
Fax Number:			
Email Address:			
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	

B. Old Business:

1. Darry Stacy moved, seconded by Rod Cleveland, to **strike** from the agenda the following:
Bid #DA-1824 – The purchase and installation of one (1) Vigilant, or a suitable equivalent, Mobile License Plate Reader System, consisting of three (3) cameras, associated hardware, software and licenses for the Cleveland County District Attorney’s Office.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

2. Darry Stacy moved, seconded by Rod Cleveland, to **reject** the bid for **Bid #COM-1825** – The Purchase and Delivery of one (1) 2008 or newer Telescopic Boom Lift with less than 5,000 hours for the Cleveland County Commissioners.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

3. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **award** to low bidder SADAK in the amount of \$15.00 per man hour and \$1, 575.00 for lawn treatments for **Bid #HD-1827** – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman Oklahoma. The bid term will be from January 1, 2018 through December 31, 2018 with the option to renew up to two (2) additional years.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

C. Items of Business:

1. **Presentation** was made by Linda Stinnett and Teresa Loving on the Pre-Trial Program.

Chairman Stacy said that the following Items No. 2 through No. 11 are **Consent Items** and are routine in nature; therefore, Harold Haralson moved, seconded by Rod Cleveland, to **approve** the Consent Items:

2. **Addendum** to the existing Manatron Contract OK2007.001 for the service of expediting the conversion of the 2017 tax roll for a one- time fee in the amount of \$4,835.00.

3. **First Amendment** to the 2017-2018 Renewal of the Cleveland County Sheriff’s Office Contract with Turn Key Health Clinic for medical staffing and administration as to the reimbursement rate change to be effective December 1, 2017.

4. **Invoice #CLC-1117** from IBTS for services provided the month of November 2017 associated the Cleveland County CDBG DR in the amount of \$74,951.54.
5. **Payment** to Oklahoma Department of Commerce in the amount of \$910.39 for earned interest on CDBG Grant #80, #81, 82, #83, 84, #85 and #108 during fiscal year 2017.
6. **Appointment** of Tony Terrell as alternate to the ACOG Intermodal Transportation Technical Committee.
7. **Notice of Appointment** of Lauree Beth Marshall as Receiving Officer for the following accounts: CFLEPC2, CFLEPC3, X2, X3, CFXEMRAD
8. **Approve the November 2017 Monthly Reports of the following Officers:**
 - a. Bryant Rains, Election Board
 - b. Tammy Belinson, County Clerk
 - c. Jim Reynolds, County Treasurer
 - d. Doug Warr, County Assessor
 - e. Marilyn Williams, Court Clerk
 - f. Todd Gibson, County Sheriff
 - g. Keith Reed, Health Department
9. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

District #2

18-2728-T2A Bruckner’s Truck Sales \$ 1,500.00

District #3

18-2804-T2A Warren Cat \$ 3,000.00

Assessor:

18-2769-H1C Shannon G. Largent \$ 100.00

Building Maint:

18-2802-SM2 Chemsearch \$ 1,500.00

Emergency Mgmt.:

18-2776-X2 Copelin’s Office Center \$ 300.00

Fairgrounds:

18-2794-FG2 Oklahoma Gas & Electric Serv. \$ 4,000.00

18-2793-FG2 Clean Uniform Company \$ 1,000.00

Health Dept.:

18-2774-MD1C Judy Wayne Hartwig \$ 400.00

Sheriff Dept.:

18-2811-SHE2 Binswanger Glass \$ 500.00

Treasurer:

18-2777-C2 Eureka Water Company \$ 500.00

10. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 17/18

General:

18-0446-C2 18-1347-SHE2 182605-SHE2

Highway:

18-0104-T2A 18-0247-T2A 18-2038-T2A

Health:

18-0155-MD2 18-0157-MD2 18-0159-MD2 18-0162-MD2
18-0179-MD2

Fairgrounds:

18-0342-FG2 18-0349-FG2 18-0354-FG2 18-1083-FG2
18-1406-FG2

FY 16/17:

Fairgrounds:

17-0171-FG2 17-0181-FG2 17-0190-FG2 17-0191-FG2
17-0192-FG2 17-0194-FG2 17-1337-FG2 17-1514-FG2
17-2549-FG2 17-3386-FG2 17-4629-FG2

11. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:

FY 17/18

a. General Fund	\$ 405,073.49
b. P-Card	\$ 174.75
c. Highway Fund	\$ 127,781.25
d. Health Fund	\$ 23,561.92
e. County Clerk Lien Fee Fund	\$ 901.12
f. Fairgrounds Fund	\$ 5,351.70

FY 16/17

a. County Road and Bridge Improvement Fund	\$ 2,457.59
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The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

D. There was no new business to come before the Board for discussion.

E. During Commissioner’s discussions concerning County Business, Rod Cleveland updated on the Association of Central Oklahoma Governments Meeting that took place last week.

F. There were no comments made by the Public.

G. At 1:20 P.M., Harold Haralson moved, seconded by Rod Cleveland, to go into Executive Session with Sheriff Todd Gibson and Counsel for the purpose of discussing pending litigation Pursuant to 25 O.S. 307.B.4 of the following:

1. Joseph K. Lester vs. Board of Cleveland County Commissioners Case No. CJ-2017-368.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

H. At 1:33 P.M., Rod Cleveland moved, seconded by Harold Haralson, to reconvene from Executive Session.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

During such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes.

Rod Cleveland moved, seconded by Harold Haralson, that the Chairman of the Board continues with legal counsel’s direction.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

I. There being no further business to come before the Board, Harold Haralson moved, seconded by Rod Cleveland, that the meeting be adjourned at 1:34 P.M.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

(Clerk’s Note: Agenda was posted on December 15, 2017 @ 11:07 A.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

Vice Darryl Stacey, Chairman Rod Cleveland

ATTEST:

Tammy Belinson
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: Linda Atkins
Deputy County Clerk